

Privacy is important to us.

Information pursuant to Art. 13 Regulation (EU) 2016/679 - Contacts

Who is the Data Controller (hereinafter also referred to as "Controller"):

Cooperativa Gestione Trasporti Alunni Scuola Europea Varese

Via Montello, 118 - 21100 Varese

VAT No. 0232070125

E-mail info@trasportisev.eu

Tel. No. 0332 242092

Data Protection Officer (DPO)

The Data Protection Officer appointed by the Data Controller can be contacted at the following e-mail address:

dpo@trasportisev.eu

How we use your personal data

We process personal data in order to respond to a request made by the data subject through the appropriate contact channels.

Purpose and legal basis of data processing

The optional sending of personal data to access specific services, or to make requests for information through the appropriate channels of the site, entails the subsequent acquisition of the personal data of the sender included in the requests, necessary to respond to them.

Any personal data sent will be used, with the express consent of the interested party (art. 6 c. 1 lett. a Reg.Eu.679/2016), to process the requests themselves.

By sending communications to the e-mail addresses linked to the @trasportisev.eu domain, your consent, for this purpose, to the processing of the personal data provided is therefore understood as implicit.

What personal data we use

We process only personal data strictly necessary for the above mentioned purposes. Data could be:

- (i) Personal identification data,
- (ii) contact data.

Recipients or categories of recipients of personal data

In an appropriate manner, relevant and limited to what is necessary for the purposes pursued as indicated above, your data may be communicated to third parties, for technical and operational requirements strictly related to the purposes set out above and in particular to the following categories of subjects:

- a) competent authorities, for the performance of their institutional functions within the limits established by law or regulations;
- b) suppliers of IT services such as: cloud services, electronic mail, electronic invoicing and storage, hardware and software technical assistance and maintenance services;
- c) suppliers providing consultancy services in organisational, management, administrative, environmental, occupational health and safety, security and data protection fields;
- d) subjects that manage debt collection or provide professional consulting services and fiscal, legal and judicial assistance;

The Data Controller, where applicable, has bound the processing of data by the above-mentioned recipients through a contract or other legal act governing the processing of data in accordance with Article 28 of EU Regulation 679/2016.

In view of the fundamental principles enshrined in the applicable legislation, the Data Controller has defined the persons authorised to process personal data under its direct authority. These persons act on the basis of specific given instructions regarding the purposes and methods of such processing.

Where we transfer your personal data

As a rule, personal data are not transferred to countries outside the European Economic Area.

Period of data retention

The personal data you provide will be processed for as long as is necessary for the requirements associated with your request and deleted no later than one year after it is provided.

Fundamental rights of the data subject and how to exercise them

Article 15-22 Reg (EU) 2016/679

Under the circumstances and conditions, and subject to the exceptions, set out in the applicable law, you, as a data subject, have the following rights:

- **Right of Access:** you have the right to obtain confirmation regarding whether personal data concerning you is being processed. You also have the right to access your personal data and to receive a copy of it.
- **Right to Rectification:** you have the right to correct any inaccurate personal data concerning you. Additionally, you can supplement any incomplete personal data
- **Right to Object:** oppose data processing for legitimate reasons.
- **Right to Erasure:** you have the right to request the deletion of your personal data when it is no longer necessary for the purposes for which it was collected.
- **Right to Restriction of Processing:** you have the right to restrict the processing of your personal data under specific circumstances.
- **Right to Data Portability:** you have the right to receive the personal data that you have provided, in a structured, commonly used, and machine-readable format

To exercise these rights, you may send a request to info@trasportisev.eu. The Data Controller will comply with your request without undue delay and, in any case, within one month of receipt of the request. Pursuant to Article 19, any requests for rectification or deletion or restriction of processing shall be transmitted by the Data Controller to each of the recipients to whom the personal data have been transmitted, unless this proves impossible or involves a disproportionate effort.

Right to lodge a complaint with a supervisory authority

It is your right to lodge a complaint with the competent supervisory authority (Data Protection Authority <http://www.garanteprivacy.it>).

Necessity and consequences of a refusal to communicate personal data

The communication of personal data is optional but indispensable in order to respond to your request. Failure to communicate your data, for the purposes indicated, will prevent the Data Controller from fulfilling your request.